



Parish Clerk: Jo Swift
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To: - Councillors H Brady, T Bridgeman, G Dix, L Hardman, H Howson, J Humphries (Vice Chairman), S Long, J Luxton, A Lyons (Chairman), D J McMahon, P McSherry, C Mitchard, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 19th June 2018 at 7.00pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk
12.06.18

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 15th May 2018 are approved as a correct record and signed by the Chairman.

5. **CHAIRMANS REPORT**

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. CLERKS REPORT

The Clerk will provide a verbal update on matters since the last Council meeting.

7. RECOMMENDATIONS FROM COMMUNICATIONS WORKING PARTY

Consideration to be given to a new Parish Council logo to replace the current one. To produce a new logo would cost approximately £150. It has been suggested that a competition within schools and local groups take place to come up with the design of a new logo.

8. APPOINTMENTS AND VACANCIES - EVENTS COMMITTEE

To note that Councillor H Brady has been appointed to the Events Committee.

9. DEFIBRILLATOR SUPPORT PACKAGE

There has been a defibrillator on the Village Hall and at the Pool for the last 4 years, which was supplied free of charge under a Heartsafe scheme.

South West Ambulance Service NHS Foundation Trust (SWASFT) have advised that the current 'Memorandum of Understanding' (MOU) between them and the Village Hall/ Paulton Pool has now expired and going forward this now has to be paid for at a cost of £1800 + VAT for 4 years. However if Paulton Pool and the Parish Council renew together SWASFT has confirmed that the costs can be combined and divided 50:50 between the 2 sites. Therefore the cost for two would be £2800 + VAT, which equates to £350 +VAT each a year, invoiced annually over 4 years.

The Defibrillator Support Package includes – the provision of a defibrillator, replacement of consumables due to use or expiry, welfare support after an incident, an annual defibrillator awareness session.

10. FINANCES (MONTH 1 and 2 – APRIL AND MAY 2018)

- (i) To receive and approve the finances for month 1 – April 2018 (emailed on 15.05.18).
- (ii) To receive and approve the finances for month 2 – May 2018 (emailed on 04.06.18).

11. ANNUAL RETURN 2017/18 – ANNUAL GOVERNANCE STATEMENT

The 2015 Regulations, unlike earlier versions, require that the Annual Governance Statement is approved before the Accounting Statements but there is no need to hold 2 separate meetings but the Annual Governance Statement has to appear earlier on the agenda than the approval of the Accounting Statements

To approve the Annual Governance statement (section 1 on the Annual Return).

12. ANNUAL RETURN 2017/18 – ACCOUNTING STATEMENTS

To approve the Accounting Statements (section 2 on the Annual Return).

13. PAULTON WAR MEMORIAL

To note that Paulton War Memorial was added to the List of Buildings of Special Architectural or Historic Interest on 15 May 2018. This list can be accessed through the Historic England website.

14. B&NES LOCAL LIST OF HERITAGE ASSETS

To note that there were no nominations put forward to B&NES

15. GDPR – LGPS RESOLUTION

A minute showing a resolution which enabled Paulton Parish Council's staff to become members of the Local Government Pension Scheme is required to demonstrate that Paulton Parish Council is compliant with the Local Government Pension Scheme Regulations. Contributions to the fund started in January 1995. As these minutes are being stored at Somerset County Council in Taunton and are not held electronically, a new resolution needs to be passed, as follows:

As from 01.04.1995 all employees are designated as eligible to become members of the Local Government Pension Scheme.

16. PAULTON VILLAGE HALL QUARTERLY REPORT

To receive the attached report from the Village Hall.

17. DATE OF NEXT MEETING

The next scheduled Parish Council (Annual) meeting is to be held on **Tuesday 17th July 2018** at 7.00pm.

18. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted to consider commercial matters.

19. HR & HS SERVICES RENEWAL

To consider the attached report (no. 1)

20. UPGRADE OF IT SYSTEMS IN THE OFFICE

To consider the attached report (no. 2)