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To: - Members of the staffing sub committee: Councillors L Hardman, J Humphries, S Long, A Lyons (Chairman) and P McSherry.

You are summoned to attend a meeting of the **Staffing Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 20th March at 2pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk

14th March 2018

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the Minutes of the Committee's meeting held on 26th February 2018 is approved as a correct record and signed by the Chairman.

4. APPRAISALS

To consider the attached report (no. 1)

5. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress staffing matters.

6. STAFF REQUEST – ADDITIONAL EMPLOYMENT

Clerk to provide the request verbally.