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To: - Councillors T Bridgeman, S Deacon-Church, L Hardman, H Howson, S Long, A Lyons, P McSherry, C Mitchard (Chairman) and H Warren.

You are summoned to attend a meeting of the **Parks and Amenities Committee** to be held in the Village Hall, Paulton on **Tuesday 17th April 2018 at 7.00pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk

10th April 2018

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. APOLOGIES FOR ABSENCE
2. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Parks committee meeting held on 23rd January 2018 are approved as a correct record and signed by the Chairman.

5. UPDATES - TREE TAG PROJECT AND BMX TRACK

Verbal updates to be provided.

6. SOMERSET WAY – VEGETATION

It has been reported by the Grounds man that the recently planted hedge is not growing as well as it should be and that the brambles and weeds are taking over. Residents are saying that they prefer it when it was a grass area so it is being requested to plant bulbs such as daffodils etc. and remove the hedge.

7. DOG FOULING – SPRAY PAINT

It has been suggested that spray paint is purchased to identify dog mess. The cost is around £50 for 6 cans or individually purchased at around £8 per can. Spraying an area where there is dog mess highlights the problem and also at least stop it being stepped in.

8. REVIEW OF CEMETERY FEES (present fees attached)

To review the Cemetery fees that will come into effect on 01.05.18

9. PAULTON WAR MEMORIAL – INVITATION TO COMMENT

An initial assessment of the war memorial has been completed by Historic England to consider whether it has special architectural or historic interest. Attached is the report which sets out the factual information upon which they base their recommendation to the Secretary of State for Digital, Culture, Media and Sport.

If the Parish Council has any further information or observations on the consultation report which it felt might be relevant to the assessment they would like to be contacted. All representations will be considered before finalising the assessment and making their recommendation. The Parish Council will be notified of the Secretary of State's decision in due course.

10. DATE OF NEXT MEETING

The date of the next Parks Committee is scheduled to take place on **Tuesday 19th June 2018 at 6.00pm**

11. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider a commercial matter. Agenda item 12, 13 and 14 - public excluded from the meeting to consider quotes for (i) shelter/pod (ii) rubber matting/surface and (iii) roundabout replacement. Disclosure of the commercial interests of the Council and the persons that have tendered the quotes is not in the public interest.

12. SHELTER IN MEMORIAL PARK (to be funded by S106 money)

At the last meeting it was resolved that the shelter is agreed in principle subject to the location being decided upon by the committee.

12(a) Three quotes for a shelter/pod are attached for consideration. **Nb** prices are onto grass, other bases will incur additional costs.

- (i) Caloo
- (ii) HAGS (same as one already in the Memorial Park)
- (iii) Mant Leisure

12(b) Following a site visit, the position of the shelter needs to be decided upon.

13. ENTRANCE TO WALLENGE OPEN SPACE

To consider the attached quotes for matting (2 metres x 80 metres) to be installed on the entrance to Wallenge Open Space.

Hand rail is going ahead at a cost of £495.00 (labour and materials) for 25 metres.

There is £2,000 in the budget for the matting and handrail, so matting will have to be considered in 2019/20 or will need to go to the full Council to get approval for the additional cost of xxx for the project.

14. ROUNABOUT IN MEMORIAL PARK

The roundabout has broken and is non-repairable. Quotes are attached to replace the roundabout for one that can be used by disabled users. The money for replacing the roundabout will come out of ear marked reserves (£10,000 for emergency/replacement equipment).