



Parish Clerk: Jo Swift
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To: - Councillors H Brady, T Bridgeman, S Deacon-Church, G Dix, E Griffiths, L Hardman, P Hartley, H Howson, J Humphries (Vice Chairman), S Long, A Lyons (Chairman), P McSherry, C Mitchard, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 13th February 2018 at 7.00pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 16th January 2018 are approved as a correct record and signed by the Chairman.

5. **CHAIRMANS REPORT**

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. CLERKS REPORT

The Clerk will provide a verbal update on matters since the last Council meeting.

7. APPROVAL OF COUNCILLOR ABSENCES

A Councillor cannot continue in office if he fails to attend a meeting of the whole Council or committee for a period of 6 consecutive months and the reason for the absence has not been formally approved before the expiry of the 6 month period, which in this case will be 13th March 2018.

Due to Councillor P Hartley having taken on a temporary work commitment in Sheffield he has not been able to attend a meeting of the Parish Council since September 2017. A formal request has therefore been made for an extension to the 6 month rule as it is expected that that the situation will remain for at least another 4 months.

8. CASUAL VACANCY

To consider an application received.

The person co-opted must receive an absolute majority vote of the councillors present and voting. The Parish Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings.

9. SCHEDULE OF MEETINGS 2018/19

To approve the attached schedule of meetings.

10. PRECEPT LEAFLET 2018/19

For members to approve the precept leaflet for 2018/19

Members will be aware that the Parish Council has a legal obligation to provide information regarding the precept and the information must be supplied "when a billing authority serves a notice". All Council Tax and Business Rates bills for 2018/19 will carry a message on the back directing residents to view these leaflets online at www.bathnes.gov.uk/ctaxguide.

The cost for printing 3,000 is £135.00 and delivery via Paulton Magazine is £112.05.

11. FINANCES (MONTH 10 – JANUARY 2018)

To receive and approve the finances (emailed on 05.02.18).

12. PROPOSED EXTENSION UPDATE– PAULTON COMMUNITY POOL

At the Trustee meeting of Paulton Community Pool charity on 8th August 2017 it was **Resolved** that Councillor P Hartley and J Humphries will manage the pool extension project on behalf of the Parish Council, as the tenants of the pool, and that they will provide a monthly update at Parish Council meetings.

13. SOMER VALLEY ENTERPRISE ZONE: KEY STAKEHOLDER GROUP (Terms of Reference attached)

To nominate and approve a representative from the Parish Council (it has been confirmed that there can only be 1)

Membership of the group would initially be for a year, after which it would be reviewed, along with the Terms of Reference. **It is expected that the nominated person would attend all meetings, except where there are extenuating circumstances, in which case another representative can deputise by prior agreement.**

The Somer Valley Enterprise Zone, based on the allocated employment land north of the A362 at Old Mills, was awarded Enterprise Zone (EZ) status in April 2017 by Central Government. Enterprise Zone status offers incentives to attract businesses to the site, including business rates relief and a guarantee of Central Government support for superfast broadband. It is proposed that the site will become a strategic employment location for the Somer Valley, which could provide up to 54,000sqm of employment floorspace and 1,700 jobs. B&NES and the West of England Combined Authority have allocated resources to enable the development of a Delivery Plan and transport improvements for the EZ site and the Council has also taken on a Project Manager.

As the project enters this new phase B&NES are keen to ensure that they engage with stakeholders therefore it is intended that the group meet quarterly.

14. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 20th March 2018** at 7.00pm.