



Parish Clerk: Jo Swift
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To: - Councillors H Brady, T Bridgeman, S Deacon-Church, G Dix, E Griffiths, L Hardman, P Hartley, H Howson, J Humphries (Vice Chairman), S Long, A Lyons (Chairman), P McSherry, C Mitchard, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 16th January 2018 at 7.00pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 12th December 2017 are approved as a correct record and signed by the Chairman.

5. **CHAIRMANS REPORT**

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. CLERKS REPORT

The Clerk will provide a verbal update on matters since the last Council meeting.

7. PLANNING AND HIGHWAYS COMMITTEE

To note the resignation of Councillor S Long from the Planning and Highways committee. There is now a vacancy on this committee if any Councillor wishes to be appointed to it.

8. FINANCES (MONTH 9 – DECEMBER 2017)

December finances – to receive and approve the finances (emailed on 08.01.18).

9. 2018/19 BUDGET (Summary 1 & 2 attached)

(Please bring the budget papers circulated with the agenda for the 12th December 2017 meeting with you).

At the December meeting it was agreed that the Clerk will produce a budget summary for consideration based on not raising the level of precept from 2017/18, for residents, which was an annual charge of £109.

To maintain the annual charge of £109 the summaries based on the 2018/19 tax base figure of £1,933.86 the precept required will be £210,807.00

It was also agreed that there are no changes to the draft budget with the exception of Youth Initiatives (4712) and it will be decided at the January Parish Council meeting the amount of money that will be put into this budget item. Summary 1 shows the outcome if £3,000 is put into the Youth Initiatives and Summary 2, shows the outcome if £6,000 is.

Nb - The Government have confirmed that they intend to defer the setting of any referendum principles for Town and Parish Councils for 3 years. The Government states that this is subject to the sector taking all available steps to mitigate the need for Council Tax increases and the government seeing clear restraint in the increases set by the sector as a whole.

Members are to make the final decision to approve the budget and the level of precept for 2018/2019.

10. NOTIFICATION OF EXTERNAL AUDITOR FOR THE 2017/18 FINANCIAL YEAR

Under the Local Audit (Smaller Authorities) Regulations 2015, Smaller Authorities Audit Appointments Ltd (SAAA) has appointed PKF Littlejohn LLP as the Parish Council's External Auditor for the next five years. If any Councillor or close relation is employed by PKF Littlejohn LLP, this must be declared and the SAAA must be advised immediately.

11. CONTRACTS FOR SUPPORTED BUS SERVICES

The Parish Council need to agree a response to the attached from B&NES Council to help inform and advise any decisions on the future of the contracts as to the best and most appropriate way to proceed

12. PROPOSED EXTENSION UPDATE– PAULTON COMMUNITY POOL

At the Trustee meeting of Paulton Community Pool charity on 8th August 2017 it was **Resolved** that Councillor P Hartley and J Humphries will manage the pool extension project on behalf of the Parish Council, as the tenants of the pool, and that they will provide a monthly update at Parish Council meetings.

13. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 13th February 2018** at 7.00pm.