



Parish Clerk: Helen Jenkins
Village Hall, Farrington Road
Paulton. BS39 7LW
Telephone: 01761 413644
E-mail: clerk@paultonparishcouncil.gov.uk
Website: www.paultonparishcouncil.org.uk

To: - Members of the Paulton Hub Management Committee: Councillors Bridgeman, Easter, Hardman, Harle, Lyons, Mitchard, McSherry (Chairman) and Newton.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 7th May 2024 at 6:00pm.**

The agenda for the meeting appears below.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 16th April 2024 to be approved as a correct record and signed by the Chairman.

4. LAUNDRY SERVICE

To discuss the information received.

5. REPAIRS TO THE UNDER CROFT

Recommended that the gaps by the door to the under croft be filled in. Requested that a contractor complete this work.

6. CLEANING

Clerk to arrange a meeting with the cleaning contractor to discuss areas of work covered by the existing contract.

7. MEETING ROOM

To discuss how the room can be jointly used by the PALS and as a counselling facility. Storage options needed to be agreed.

8. SIGNAGE

Clerk will contact SEP regarding changing the signage. Enquiries regarding the removal of the film on the windows and replacing it is ongoing, as we have been unable to find a contractor to do this type of work.

9. LITTER

Clerk to request that the Road Sweeper keep the front, back and side of the Hub letter free and for the Groundsmen to carry out weeding along the alley to the side of the building.

10. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

11. UPDATE ON CAFÉ TRADING

To discuss the latest position on trading.

12. DATE ON NEXT MEETING – PLEASE NOTE NEW DATE AND TIME

The next meeting of the Committee is scheduled to take place on **28th May 2024** at 6:00pm.