



Parish Clerk: Helen Jenkins
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To: - Members of the Paulton Hub Management Committee: Councillors Breeze-Crow, Hardman, Harle, Lyons, McSherry (Chairman) and Newton.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 1st October 2024 at 7:00pm.**

The agenda for the meeting appears below.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 3rd September 2024 to be approved as a correct record and signed by the Chairman.

4. ADMINISTRATOR'S REPORT ON THE LIBRARY

To receive and note the report.

5. CLEANING

Clerk to give an update.

6. SHELVING REQUIREMENTS IN LIBRARY

To discuss request received by the Clerk.

7. SUMMER READING CHALLENGE

To discuss emails received and feedback to be given.

8. LIBRARY OPENING HOURS AND PALS

To discuss opening hours and issues raised.

9. MacMILLAN FUNDRAISER

To receive an update.

10. MONTHLY MEETINGS WITH CAFÉ STAFF

To discuss notes and action points.

11. REDECORATION IN THE CAFÉ AREA

To receive an update.

12. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

13. FINANCIAL REPORTS FOR THE CAFÉ

To receive and note reports.

14. DATE ON NEXT MEETING

The next meeting of the Committee is scheduled to take place on **29th October 2024** at **7:00pm**.