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To: - Members of the Paulton Hub Management Committee: Councillors Breeze-Crow, Hardman, Lyons, and Newton.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 1st April 2025 at 7:00pm.**

The agenda for the meeting appears below.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 4th February 2025 to be approved as a correct record and signed by the Chairman.

4. ADMINISTRATOR'S REPORT ON THE LIBRARY

To receive and note the report.

5. EMERGENCY COVER ARRANGEMENTS FOR LIBRARY VOLUNTEERS ON FRIDAY AND SATURDAYS

To put in place a plan to manage emergency cover requirements for Fridays and Saturdays.

7. PROMOTION OF LIBRARY

To draw up a strategy with a view to increasing community engagement and membership.

8. PURCHASE OF A SPLASHBACK FOR THE CAFÉ KITCHEN

To approve the purchase of a splashback.

9. CCTV FOR THE HUB

To review the set up of CCTV on the premises.

10. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

11. REPORT FROM THE CAFÉ MANAGER

To receive and note reports.

12. DATE ON NEXT MEETING

The next meeting of the Committee is scheduled to take place on **3rd June 2025** at **7:00pm**.