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To: - Members of the Paulton Hub Management Committee: Councillors T Bridgeman, L Hardman, A Lyons, P McSherry and B Newton.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 18<sup>th</sup> July 2023 at 6pm.**

The agenda for the meeting appears below.

**THIS MEETING MAY BE FILMED OR RECORDED**

**AGENDA**

1. **ELECTION OF THE CHAIRMAN**

To elect the Chairman for the municipal year 2023 to 2024.

2. **ELECTION OF THE VICE-CHAIRMAN**

To elect the Vice-Chairman (if required)

3. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for non-attendance.

4. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30<sup>th</sup> November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. **CONFIRMATION OF MINUTES**

To receive and approve:-  
Minutes of the Paulton Hub Management Committee Meeting held on 16<sup>th</sup> May 2023.

6. **ADMIN REPORT**

To note the report.

7. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

8. REPAIRS TO HEATING IN THE HUB

Clerk to give an update on type of heating for the Hub then to approve one of the quotes for the repairs to heating system at the HUB, Contractor A £8,836.65 +VAT, Contractor B £8,598 +VAT and Contractor C £12,799.49 Zero rate VAT.

9. CAFÉ LEASE RENEWAL

To approve the attached renewal of the lease for the café as agreed by the Hub Management Committee.

10. DATE ON NEXT MEETING

The next meeting of the committee is scheduled to take place on **17<sup>th</sup> October 2023**.