



Parish Clerk: Carol Hall  
Village Hall, Farrington Road  
Paulton. BS39 7LW  
Telephone: 01761 413644 Fax: 01761 413679  
E-mail: [clerk@paultonparishcouncil.org.uk](mailto:clerk@paultonparishcouncil.org.uk)  
Website: [www.paultonparishcouncil.org.uk](http://www.paultonparishcouncil.org.uk)

---

To: - Members of the staffing committee: Councillors D Garlick, G Garlick, G Johnson, A Lyons and J Meaton.

You are summoned to attend a meeting of the **Staffing Committee** to be held by Video conference on **Wednesday 14<sup>th</sup> October 2020 at 7pm**

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/85170929021?pwd=WWhuNDhnbHFXU0UzanpERys5eEJyUT09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Chall".

Carol Hall, Parish Clerk

## **AGENDA**

1. ELECTION OF CHAIRMAN 2020/21

To elect a Chairman for the ensuing municipal year.

2. APOLOGIES FOR ABSENCE

To note any apologies for absence.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. CONFIRMATION OF MINUTES

That the minutes of the Committee's meeting held on 30<sup>th</sup> June 2020 are approved as a correct record and signed electronically by the Chairman.

6. COMMITTEE MEMBERSHIP (attached)

To consider a request from a committee member, Councillor A Lyons to increase the Committee membership from 5 to 9.

7. TERMS OF REFERENCE (attached)

To consider a request from a committee member, Councillor A Lyons to amend the terms of reference for the staffing committee.

8. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress staffing matters.

9. PAY REVIEW (attached)

To undertake a pay review for the 2 individuals noted on the attached report, as agreed at the previous meeting.

10. REQUEST FROM THE CLERK (attached)

To consider the request from the Clerk in the attached document.