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To: - Councillors Bancroft, Bridgeman, Easter, Hardman, Harle, Johnson, Lyons, McSherry (Chairman), Mitchard, Newton, Paul, Pitt and Price.

You are summoned to attend the meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 19th March at 7.00pm**. The agenda for the meeting appears below.

Helen Jenkins
Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **INTRODUCTION FROM PAUL THATCHER PCSO**

5. **CONFIRMATION OF MINUTES**

That the minutes of the Committees and Paulton Parish Council meeting held on 20th February 2024 (previously circulated) be approved as a correct record and signed by the Chairman.

6. **CHAIR'S REPORT**

The Chair will report back on activities and events since the last Council meeting.

7. **CLERK'S REPORT**

To receive a verbal report from the Parish Clerk.

8. **NEW COMMITTEE FOR THE BUS SERVICE IMPROVEMENT PLAN (BSIP)**

To set up a committee to monitor the grant from WECA and help with returns to WECA regarding the grant usage.

9. PR AND MARKETING WORKING PARTY

To discuss the introduction of a working party to look after the Council's website, Paulton Magazine, Facebook page and Social Media Policy.

10. LOCAL PLAN CONSULTATION

To discuss the Local Plan.

11. SMALL GRANT APPLICATION

To discuss the email received from Victim Support regarding funding.

12. FINANCES

To note and receive the following finances for month 11.

- Current Account bank reconciliation as at 29th February 2024
- Receipts and Payments
- Income and Expenditure showing % against budget for the period 1 Feb to 29 Feb 2024.

13. VIREMENT REQUEST FOR 2023/2024

To discuss and approve virements for the current year.

14. ANNUAL ASSEMBLY

To discuss the date for the Annual Assembly, proposal being 23rd April 2024.

15. SCHEDULE OF PARISH COUCIL MEETINGS 2024/2025

To approve the schedule for 2024/2025

16. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

17. WOODEN CLASSROOM LEASE

To discuss the current tenant's proposal.

18. HUB CAFÉ

Update from the working party and to approve the tender document.

19. SWIMMING POOL STAFF

Update on meeting.

20. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 16th April 2024 at 7.00pm.**