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To: - Councillors Bancroft, Bridgeman, Easter, Hardman, Harle, Johnson, Lyons, McSherry (Chairman), Mitchard, Newton, Paul, Pitt and Price.

You are summoned to attend the meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 16th January at 7.00pm**. The agenda for the meeting appears below.

Helen Jenkins
Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Committees and Paulton Parish Council meeting held on 19th December 2023 (previously circulated) be approved as a correct record and signed by the Chairman.

5. CHAIR'S REPORT

The Chair will report back on activities and events since the last Council meeting.

6. CLERK'S REPORT

To receive a verbal report from the Parish Clerk.

7. PLANNING & HIGHWAYS COMMITTEE

To note that Cllrs Easter, Harle and Price have joined the committee.

8. PAULTON HUB MANAGEMENT COMMITTEE

To note that Cllrs Easter, Harle and Price have joined the committee.

9. FINANCES

To note and receive the following finances for month 9.

- Current Account bank reconciliation as at 31st December 2023
- Receipts and Payments
- Income and Expenditure showing % against budget for the period 1 Dec to 31 Dec 2023.

10. FINALISING BUDGET FOR 2024/2025

To finalise the budget for 2024/2025.

11. INTERIM INTERNAL AUDIT REPORT

To note the report and findings.

12. SOCIAL MEDIA

To discuss the Council's website, Paulton Magazine and Social Media Policy.

13. RECOMMENDATIONS FROM EVENTS COMMITTEE

To discuss the recommendations from the meeting held on 9th January 2024.

14. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

15. WOODEN CLASSROOM LEASE

Update on basis for the rent review.

16. HUB CAFÉ

Update on current position.

17. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 20th February 2024 at 7.00pm.**