



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 21st January 2020 at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "chall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 17th December 2019 are approved as a correct record and signed by the Chairman.

5. CHAIRMANS REPORT

The Chairman will report back on the festive window competition

6. ANNUAL ASSEMBLY (attached)

In November a discussion was held to share ideas of how to change the Annual Assembly to encourage more residents to attend. It was agreed that there would be no guest speakers at the event on the 5th May 2020 as the event would be a celebration of Paulton with the local schools, projects and initiatives invited to join. It was resolved that each Councillor will consider who they would like invited from the local community and email the Clerk. The format of the Annual Assembly is to be agreed in the January Parish Council meeting.

7. INTERNAL AUDIT REPORT – APRIL 2019 - NOVEMBER 2019

To note the internal audit report.

(i) Interim Internal Audit Report – (attached)

(ii) Comments in relation to the matters to be brought to the Councils attention – attached.

8. 2020/2021 BUDGET (summaries attached)

(Please bring the budget papers circulated with the agenda for the December 2019 meeting with you).

At the December 2019 meeting it was agreed that that the Clerk will produce budget summaries, with the updated Band D figures, taking £40K, £50K and £60K from general reserves.

Summary 1- If £40,000 was to be taken from the general reserves the cost per household of a proposed precept of £246,632 will be £120.70 per year for 2019/20.

Summary 2 - If £50,000 was to be taken from the general reserves the cost per household of a proposed precept of £236,632 will be £115.80 per year for 2019/20.

Summary 3 - If £60,000 was to be taken from the general reserves the cost per household of a proposed precept of £226,632 will be £110.91 per year for 2019/20.

(2019/20 was £110.73 per year).

Members are to agree and approve the level of precept for 2020/2021

9. FINANCES (DECEMBER)

To receive the following finances for month 9 (December)

- Bank reconciliation as at end of December 2019
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

10. ENVIRONMENTAL IMPROVEMENTS

To discuss possible improvements that can be made and agree ideas to be further explored.

Ideas previously shared include, Toilet system water savers, paperless meetings, reduced tissue dispenser.

11. CIL PAYMENTS

- (i) It was agreed at the meeting in December that this would be added to the January agenda to consider what the monies should be spent on alongside the business plan suggestions. (attached)
- (ii) £602.84 has been received from B&NES Council for a CIL payment in respect of planning application 17/00066/FUL at Former Somerset Inn Empty Premises Bath Road Paulton.

12. SWIMMING POOL EXTENSION (attached)

Following the decision made on the 25th September 2019 to proceed with the proposed extension to the swimming pool it has now come to the attention of the Clerk that we are required to go out to public consultation, please see attached report.

13. CEMETERY FEES (attached)

It has come to our attention that Paulton Parish Council currently have no guidelines in place for how long the residential fees apply if someone moves out of the area, if a Paulton resident moved into a nursing home outside of the area then non-residential rates are applied immediately.

Please see attached paper for consideration

14. COUNCILLOR COMPLAINT

To note the outcome of the complaint notified on 17th December 2019. The monitoring office has responded, No Breach.

15. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on Tuesday 25th February at 7.00pm.