



To: - Members of the events committee: Councillors Breeze-Crow, Hardman, Lyons (Chairman), Newton, Norman, Pitt and Stevens.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room Paulton on **Tuesday 13th January 2026 at 7:45pm** The agenda for the meeting appears below.

Helen Jenkins
Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

PUBLIC SESSION

Prior to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by the Chairman of the Committee or the Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research.

During this time, outstanding answers from previous meetings will be delivered.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Events Committee meeting held on 7th October 2025 to be approved as a correct record and signed by the Chairman.

4. EMERGENCY SERVICE DAY

Discuss whether the Parish Council will hold the event in 2026.

5. REMEMBRANCE DAY 8th NOVEMBER 2026

To discuss a request for the time of the service to be held at 11:00am

6. EVENTS DEBRIEF

To consider the outcome of the following events:

- Dressing the Graves 8th November 2025
- Remembrance Sunday 9th November 2025
- Christmas Extravaganza on 29th November 2025

7. CHRISTMAS EVENT 2026

To start planning for the next event on a similar scale to 2025 but revised times.

8. EVENTS AND SECURITY

To discuss any updates on the guidelines issued by Avon and Somerset Police regarding event security.

9. BUDGET FOR 2026/2027

To consider the 2026-2027 budget for Events, to be referred to the full Council for approval

10. DATE OF THE NEXT MEETING

The next scheduled Events Committee meeting is to be confirmed.