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To: - Members of the Paulton Hub Management Committee: Councillors Bancroft, Hardman, Lyons (Chairman), Newton and Stevens.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 2nd December 2025 at 7:00pm.**

The agenda for the meeting appears below.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 28th October 2025 to be approved as a correct record and signed by the Chairman.

4. ADMINISTRATOR'S REPORT ON THE LIBRARY

To receive a report.

5. FOOD PREMISES INSPECTION

Clerk to give information on actions required.

6. REPORT FROM WORKING GROUP

To receive a verbal report from the lead of the Working Group.

7. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters

8. STAFFING OF CAFÉ

To receive an update on staffing levels.

9. DATE ON NEXT MEETING

The next meeting of the Committee is scheduled to take place on **2nd December 2025 at 7:00pm.**