



Parish Clerk: Helen Jenkins
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To: - Councillors Bancroft, Breeze-Crow, Ford, Hardman, Johnson, Lyons, Newton, Norman, Paul, Pitt, Stevens and Wild.

You are summoned to attend the meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 16th September at 7.00pm**. The agenda for the meeting appears below.

Helen Jenkins
Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Parish Council meeting held on 15th July 2025 be approved as a correct record and signed by the Chairman.

5. CHAIR'S REPORT

The Chair will report back on activities and events since the last Council meeting.

6. CLERK'S REPORT

To receive a verbal report from the Parish Clerk.

7. FINANCES

To note and receive the following finances for the period 1st July to 31st August 2025.

- Current Account bank reconciliation as at 31st August 2025
- Receipts and Payments
- Income and Expenditure summary showing % against budget for the period 1st July to 31st August 2025.

8. INSURANCE RENEWAL

To discuss and approve costs for valuation of properties owned by the Parish Council.

9. REMOTE ATTENDANCE AND PROXY VOTING

A further discussion on the subject.

10. ANTIQUE MAP OF PAULTON PARISH

To view, discuss and approve a plan for where the map is to be kept, if it is to be put on display, the location and action required as regards framing of the map.

11. TERMS OF REFERENCE FOR THE COMMITTEES

To approve the Terms of Reference for each of the Committees.

12. NATIONAL SALARY AWARD 2025/2026

To note and adopt the National Joint Council for Local Government Services (NJC) new pay scales for 2025-2026 to be implemented from 1 April 2025. This is based on a 3.2% rise across the NJC Pay Points.

13. CCTV POLICY FOR THE HUB AND MEMORIAL PARK AND VILLAGE HALL

To Approve the Policies for both The Hub and Memorial Park and Village Hall.

14. PAULTON MAGAZINE

To discuss the Working Group and arrangements for the preparation of the magazine.

15. PLANNING OBLIGATIONS SPD CONSULTATION

To approve the comments from the Planning & Highways Committee meeting on 12th August 2025 on behalf of the Parish Council.

16. EVENTS COMMITTEE

To note that Cllrs Norman and Pitt have joined the Events Committee.

17. COMMUNITY ORCHARD

To discuss the plan for the orchard.

18. SOMERSETSHIRE COAL CANAL SOCIETY

To discuss email dated 30th August 2025 regarding engagement with the Parish Council.

19. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

20. INSURANCE CLAIM

Clerk to give an update on an insurance claim.

21. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 21st October 2025 at 7.00pm.**