



Parish Clerk: Helen Jenkins
Village Hall, Farrington Road
Paulton. BS39 7LW
Telephone: 01761 413644
E-mail: clerk@paultonparishcouncil.gov.uk
Website: www.paultonparishcouncil.org.uk

To: - Members of the Paulton Hub Management Committee: Councillors Bridgeman, Easter, Hardman, Harle, Lyons, Mitchard, McSherry (Chairman) and Newton.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 13th February 2024 at 8:00pm.**

The agenda for the meeting appears below.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 12th December 2023 to be approved as a correct record and signed by the Chairman.

4. ADMINISTRATOR'S REPORT

To review and note the report.

5. LIGHTING FIXTURES FOR THE HUB

Clerk to provide an update on the replacement light fixtures in the Hub.

6. HUB ELECTRIC METER

Clerk to provide an update on the electric meter at the Hub.

7. STAFF ROOM

Update on the use of the lockers and room.

8. USE OF THE SMALL OFFICE

Clerk to give an update on the meeting with Holly from Trauma Breakthrough regarding the office.

9. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

10. CAFÉ UPDATE

To discuss the current position.

11. PLAN FOR MAY 2024 ONWARDS

To discuss plans for the future of facilities at the Hub.

12. DATE ON NEXT MEETING – PLEASE NOTE NEW DATE AND TIME

The next meeting of the Committee is scheduled to take place on **9th April 2024** at 8:00pm.