



To: - Members of the events committee: Councillors Hardman, Lyons, Mitchard, McSherry and Pitt.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room Paulton on **Tuesday 12th September 2023 at 6:00pm** The agenda for the meeting appears below.

Helen Jenkins
Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

PUBLIC SESSION

Prior to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by the Chairman of the Committee or the Clerk. These persons will reserve the right to postpone making an answer until the following meeting in order to take advice or undertake research.

During this time, outstanding answers from previous meetings will be delivered.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. CONFIRMATION OF MINUTES

That the minutes of the Events Committee meeting held on 27th June 2023 to be approved as a correct record and signed by the Chairman.

4. DRESSING THE GRAVES

To discuss arrangements for this year.

5. ARRANGEMENTS FOR REMEMBERANCE SUNDAY

To discuss and confirm arrangements with representatives from the Methodist Church, Baptist Church, Royal British Legion, Scouts and Guides.

6. CHRISTMAS LIGHTS ON

Items to be discussed and agree, Father Christmas, who will be switching on the lights, the food out lets, charge for the paying stalls and agree the supply of the tree, a 5-meter Norwegian Spruce.

7. EMERGENCY SERVICE DAY

To discuss a proposal for the Parish Council to collaborate with Trinity church in organizing future Emergency Service Day events.

8. DATE OF THE NEXT MEETING

The next scheduled Events Committee meeting is to be held on 10th October 2023.