



Parish Clerk: Carol Hall
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To: - Councillors P Bancroft, T Bridgeman, Z Escott, D Garlick, G Garlick, L Hardman, G Johnson, H Kingman, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, A Pitt, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 19th July at 7.00pm.**

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'Carol Hall'.

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Annual Parish Council meeting held on 21st June 2022 are approved as a correct record and signed by the Chairman.

5. CLERKS REPORT

To note the following update from the Clerk in respect of ongoing works and projects:

- I. The damp proof work in the Village Hall has been scheduled for 1st September.
- II. The repair works have been completed to the roof and chimney stack at the Cemetery lodge, quotes are now being obtained for replacement windows.
- III. The Memorial Park wall repairs have been scheduled for mid-August.
- IV. Three companies have been contacted to provide a quote to improve the access to the Wallenge Open Space, BANES has also been contacted as the grass access point does not belong to PPC.

6. CASUAL VACANCY

To consider the application received.

The person co-opted must receive an absolute majority vote of the Councillors present and voting. The Parish Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings.

7. FINANCES (attached)

To note and receive the following finances for month 3

- Current Account Bank reconciliation as at 30.06.2022
- Receipts and payments
- Income and Expenditure showing % against budget.
- Petty cash reconciliation as at 30.06.22

8. APPOINTMENT OF INTERNAL AUDITOR (attached)

To approve a new auditor for the forthcoming year from the options provided in the attachment.

9. NOAH'S ARK ASBESTOS SURVEY

To approve a full asbestos survey to be completed on the Noah's Ark Cabin by the BANES approved contractor Cabot Thermal.

BANES have completed a survey on the wooden cabin to identify what works can be undertaken to extend the life of the cabin. Following the site visit a report of findings and recommendations will be made to inform the Council of required works. The last asbestos survey completed in 2012 did not include invasive testing of all areas. It has been recommended by BANES that a full asbestos survey is carried out before any works are considered.

The cost of the survey will come from the wooden classroom earmarked reserves.

10. PAULTON COMMUNITY POOL WORKING PARTY (attached)

To approve a working party to represent the Council and work with the solicitors to draft a Management Contract between the Pool and the Charity and review the details in the variation of deed mandate.

11. ANNUAL REVIEW OF CCTV POLICIES (attached)

To complete the annual review of the CCTV policies.

12. REVIEW OF EQUALITY AND DIVERSITY POLICY (attached)

To complete the annual review of the Equality and Diversity policy.

13. REVIEW OF TRAINING POLICY (attached)

To review and approve the attached training policy.

14. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **20th September 2022**.