



Parish Clerk: Carol Hall
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To: - Councillors P Bancroft, T Bridgeman, Z Escott, D Garlick, G Garlick, L Hardman, G Johnson, H Kingman, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, A Pitt, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 21st June** at **7.00pm**.

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Annual Parish Council meeting held on 17th May 2022 are approved as a correct record and signed by the Chairman.

5. CHAIRMANS REPORT

The Chairman will report back on activities and events since the last Council meeting.

6. FINANCES (attached)

To note and receive the following finances for month 1

- Current Account Bank reconciliation as at 30.04.22
- Receipts and payments
- Income and Expenditure showing % against budget.

To note and receive the following finances for month 2

- Current Account Bank reconciliation as at 31.05.22
- Receipts and payments
- Income and Expenditure showing % against budget.
- Petty cash reconciliation as at 31.05.22

7. REVIEW OF FINANCIAL REGULATIONS (attached)

To review and approve the Financial Regulations

8. VILLAGE HALL QUARTERLY REPORT (attached)

To receive the attached report from the Village Hall.

9. JUBILEE BENCH (attached)

To receive a request from the Events committee to approve the purchase of a Jubilee bench from ASA Forces Charity at a cost of £900 plus delivery from budget: seats and benches 4049/202. With the site for the bench to be agreed by the Parks & Amenities Committee.

Please see attached for details and images of the proposed bench.

10. DEFIBRILLATOR (attached)

To approve the renewal of the 4-year contract due in September.

To approve the purchase and location of an additional defibrillator.

11. ANNUAL ASSEMBLY OF THE ELECTORS (attached)

To review the comments and suggestions following the Annual Assembly of the Electors and agree next steps.

12. COUNCIL OFFICE OPENING HOURS (attached)

To consider an amendment to the Council office opening hours as detailed in the attached report.

13. PAULTON COMMUNITY POOL

To note that Cllr G Garlick has resigned from the Paulton Community Pool Management Committee.

Cllr P Bancroft has expressed a wish to join the Paulton Pool Management Committee. A vote will be required if other members express a wish to join.

14. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **19th July 2022**.

15. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

16. CAFÉ RENT REVIEW (attached)

To approve the recommendation from the Hub Management Committee in relation to the annual rent review for the Café.

17. CAFÉ LEASE RENEWAL (attached)

To approve the attached renewal of the lease for the café as agreed by the Hub Management Committee.