



Parish Clerk: Carol Hall
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To: - Members of the Hub Management committee: Councillors T Bridgeman, D Garlick, G Garlick, L Hardman, A Lyons, A Meaton, P McSherry, K Paul and H Warren.

You are summoned to attend a meeting of the **Paulton Hub Management Committee** to be held in the meeting room, Village Hall, Paulton on **Wednesday 13th April 2022 at 6.00pm.**

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall". The signature is written in a cursive style.

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Hub Management committee meeting held on 16th February 2022 are approved as a correct record and signed by the Chairman.

5. UPDATE FROM THE HUB ADMIN ASSISTANT

To receive and note the following update:

- February footfall figures showed 14 new members. The highest of all the Community run libraries for the second month running. Active users have increased to 62%.
- BANES has informed us that the new computer system will not be happening this year. We will continue to use Mobilecirc.
- Baby Bounce started on 25th March. It was a great success, however there were few Paulton residents. It has been suggested to include an article in the summer magazine to increase awareness in the Village. The next session is arranged for 29th April.

6. FEEDBACK FROM VOLUNTEER MEETINGS

To receive and note the following update from the volunteer meeting held on 28th February:

- The changes made to the library layout and addition of the children's area mat were enthusiastically welcomed.
- The volunteers would like to restart the book club and will look at how other local book clubs run.
- The library will have a stall at Party in the Park
- The police have expressed an interest in giving a talk in the library.
- A reservation service for older people who don't have internet access will be explored.
- The Perspex screen will be removed.
- Baby Bounce recommenced on the 25th March.
- The volunteers will look at some home-made bunting/decorations for the children's area.
- A story time for young children in the afternoons may be introduced.
- A small group of people may be considered to take forward actions and organise future volunteer events?

A further meeting has been scheduled for 26th April with the areas of discussion focusing on following up the points above and arranging Party in the Park and the summer reading challenge.

7. CAFÉ OPENING HOURS

It was resolved at the meeting on the 16th February that the café would close at 3pm Tuesday – Friday and would be reviewed at this meeting. The Café tenant has requested that the shorter hours continue as it has really supported the business.

8. RENT REDUCTION

To receive an update from the Clerk in respect of the request for a rent reduction.

9. DATE OF THE NEXT MEETING

The next scheduled meeting for the Hub Committee is the **24th May 2022** at 6pm.

10. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

11. CAFÉ LEASE AND CONDITIONS AND REQUIREMENTS (emailed 06/04/2021)

To consider and review the terms of the lease and conditions and requirements document for the Café in preparation for the renewal on the 22nd September 2022.