



Parish Clerk: Carol Hall
Village Hall, Farrington Road
Paulton. BS39 7LW
Telephone: 01761 413644 Fax: 01761 413679
E-mail: clerk@paultonparishcouncil.org.uk
Website: www.paultonparishcouncil.org.uk

To: - Councillors T Bridgeman, M Colliver, Z Escott, D Garlick, G Garlick, L Hardman, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, A Pitt, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held in the **Village Hall**, Paulton on **Tuesday 25th January 2022** at **5.45pm**.

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Parish Council meeting held on 30th November 2021 are approved as a correct record and signed by the Chairman.

5. CHAIRMANS REPORT

The Chairman will report back on activities and events since the last Council meeting.

6. FINANCES

To note and receive the following finances for month 8 emailed 13.12.21:

- Bank reconciliation as at 30.11.2021
- Receipts and payments
- Income and Expenditure showing % against budget.
- Petty Cash reconciliation and payments 30.11.21
-

To note and receive the following finances for month 9 emailed 19.01.22:

- Bank reconciliation as at 31.12.2021
- Receipts and payments
- Income and Expenditure showing % against budget.
- Petty Cash reconciliation and payments 31.12.21

7. RISK ASSESSMENT 2022/2023 (attached)

To review and approve the Risk Assessment.

8. PRECEPT (attached)

To set the precept for the 2022 – 2023 financial year

To approve that the template for the 2021-2022 Precept leaflet will be used with updated figures for the 2022-2023 Precept leaflet.

Members will be aware that the Parish Council has a legal obligation to provide information regarding the precept and the information must be supplied “when a billing authority serves a notice”. All Council Tax and Business Rates bills for 2022/23 will carry a message on the back directing residents to view these leaflets online at www.bathnes.gov.uk/ctaxguide.

9. INTERNAL AUDIT REPORT (attached)

To receive the report and consider the recommendations.

10. CIL PAYMENT

To note that £1,764.03 has been received from B&NES Council for a CIL payment in respect of planning application 20/01078/FUL Land North of 9B Tennis Court Avenue, Paulton.

To note that the total amount of CIL monies available is now £5901.97.

11. PAULTON HUB LEASE BREAK CLAUSE

To approve the request from the Hub Management Committee in respect of the Break Clause in the lease for the Hub.

12. COMMUNITY WEBSITE

A request has been received from Susan Burnett for the Council to support the Community website in its 2nd year at a cost of £197.11.

13. GRANT POLICY (attached)

To review and approve the Grant Policy for 2022.

14. PAULTON VILLAGE HALL QUARTERLY REPORT (attached)

To receive the attached report from the Village Hall.

To approve the addition of Council Officers, Tracy Lamb and Linda Rossiter as a signatories on the account.

15. CASUAL VACANCY

To consider the applications received.

The person co-opted must receive an absolute majority vote of the Councillors present and voting. The Parish Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings.

16. SCHEDULE OF MEETINGS (attached)

To approve the attached schedule of meetings.

17. MEMORIAL TREE

To note that the memorial tree for Cllr Graham Dix has been planted at the Miners Recreation, suggestions for a plaque and service will be brought to the next meeting.

18. PAULTON BUS SERVICES

To receive an update from Councillor C Mitchard in respect of proposed changes to the current bus services.

19. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **22nd February 2022**.