



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, A Pitt, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall on **Tuesday 29th June 2021** at 7.00pm.

The Agenda for the meeting appears below.

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 15th June 2021 are approved as a correct record and signed by the Chairman.

5. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider Staffing matters.

6. PAYROLL OUTSOURCING (attached)

To approve the recommendation from the Staffing Committee to outsource payroll for a period of 12 months and then to be reviewed. Further details can be found in the attached confidential report.

7. SHORT TERM RECRUITMENT PLAN (attached)

To approve the short-term staffing plan recommended by the staffing committee, following the resignation of the RFO. Please see the attached confidential report for further details.

8. CLERK SALARY REVIEW (attached)

To approve the recommendation from the Staffing committee in respect of the Clerks salary review, further detail can be found in the attached confidential report.

9. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 20th July 2021