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To: - Members of the Hub Management committee: Councillors T Bridgeman, D Garlick, G Garlick, L Hardman, A Lyons, A Meaton, P McSherry, K Paul and H Warren.

You are summoned to attend a meeting of the **Paulton Hub Management Committee** to be held in the meeting room, Village Hall, Paulton on **Wednesday 22<sup>nd</sup> September 2021 at 6.00pm.**

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Carol Hall", is placed on a light blue rectangular background.

Carol Hall, Parish Clerk

#### **EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

#### **THIS MEETING MAY BE FILMED OR RECORDED**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16<sup>th</sup> October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Hub Management committee meeting held on 25<sup>th</sup> August 2021 are approved as a correct record and signed by the Chairman.

5. UPDATE FROM THE HUB ADMIN ASSISTANT (attached)

To note the details included in the attached report to include:

- August footfall figures
- Promotional bookmark quotes
- Securing of the children's bookshelf
- New library system introduction
- Replacement rug

6. WIFI UPGRADE

Soltech have again visited the area to test the internet speed in the area. Unfortunately, the area has particularly slow internet speed in the area, it has been pointed out that this would also have been the case before the transfer of the facility to Paulton Parish Council. The options below are limited and will not make a significant improvement as noted below:

- 1) To add a 2<sup>nd</sup> line. The filtering costs does not increase and a new line with internet service added costs around £45 a month, we will only know if a spare line is available on order.
- 2) Add a 4G router and set this up for customer access. A 4G data sim card is £32.50 a month and the one-time cost of the router is £250.00, this is a less reliable option and not recommended.
- 3) Wait for BT to upgrade their cabinet, we are not aware of plans to do this yet.
- 4) Do not allow public access to the WIFI, reducing the access to the Library systems only will increase the speed. If the café wish to have WIFI then they would have to put in a separate line.

7. VOLUNTEER MEETING AND EVENT PLAN (attached)

To receive an update from Cllr's A Lyons and P McSherry following a meeting with some of the volunteers on the 20<sup>th</sup> September.

8. CAFÉ EXTRACTION SYSTEM

To receive an update on the information and quotes obtained for a commercial extractor system in the Café.

9. COMMUNITY ENGAGEMENT EVENT 7<sup>th</sup> OCTOBER 2021

To confirm plans for the Hub Management table at the community engagement event on the 7<sup>th</sup> October.

10. DATE OF THE NEXT MEETING

The next scheduled meeting for the Hub Committee is the **20<sup>th</sup> October 2021** at 6pm.