



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall on **Tuesday 15th June 2021** at 7.00pm.

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 4th May 2021 are approved as a correct record and signed by the Chairman.

5. CHAIRMANS REPORT

The Chairman will report back on activities and events since the last Council meeting.

6. CASUAL VACANCY (attached)

To consider the applications received.

The person co-opted must receive an absolute majority vote of the Councillors present and voting. The Parish Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings.

7. FINANCES

(i) To note the Income and Expenditure report to year end 31.03.2021 – these are the final figures.

(ii) To note and receive the following finances for month 1: (emailed 4th May)

- Bank reconciliation as at 30.04.2021
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

(iii) To note and receive the following finances for month 2: (emailed 7th June)

- Bank reconciliation as at 31.05.2021
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

8. FINAL INTERNAL AUDIT REVIEW

To note the final internal audit report (attached)

9. ANNUAL RETURN 2020/2021 – ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance statement (section 1 on the Annual Return)

10. ANNUAL RETURN 2020/2021 – ACCOUNTING STATEMENTS

To approve the Accounting Statements (section 2 on the Annual Return)

11. PUBLIC SECTOR DEPOSIT FUND

To review the fund as resolved in the Council meeting held on the 16 March 2021. The RFO was also asked to look at alternative funds to be considered for the monies and would like further clarification of what type of account is preferred i.e. instant access, notice or investment.

12. SWIMMING POOL INSURANCE RENEWAL (attached)

To decide on Paulton Parish Councils contribution to the Swimming pools building insurance premium and approve payment. See attached report for further details.

13. LOCAL COUNCIL AWARD SCHEME (attached)

To decide if the Council would like to reaccredit for the Local Council Award Scheme. Paulton Parish Council had previously achieved the Foundation Award, this expired in September 2020. The accreditation criteria are detailed within the attached pack. The Clerk recommends that Paulton Parish Council applies for the Quality Award level with a view to resubmitting an application within 12 months for the Quality Gold award subject to the criteria being achieved.

14. PARTY IN THE PARK GRANT

Party in the Park has been cancelled for this year and rescheduled for next year to coincide with the Queen's Jubilee Celebrations on the 4th June 2022. £83 of the Grant awarded has been drawn down. It has been requested that the remaining £2557 awarded is held over until next year.

15. PAULTON VILLAGE HALL QUARTERLY REPORT (attached)

To receive the attached report from the Village Hall.

16. DEATH OF A SENIOR FIGURE POLICY (attached)

To review the existing policy to consider if any amendments are required.

17. ANNUAL ASSEMBLY OF THE ELECTORS

Due to a lack of appetite for an online annual assembly of the electors it was resolved that a meeting would be scheduled once restrictions had eased to engage with the electors.

To agree a provisional date for the assembly subject to restrictions permitting.

18. ENTERPRISE ZONE

To receive an update on the proposed Enterprise zone.

19. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 20th July 2021