



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 16th March 2021** at 7pm.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/82812844673?pwd=K1JNZ3BpaVFhdk9GNWcwTGs1bTN0UT09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall".

Carol Hall, Parish Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012)

issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 16th February 2021 are approved as a correct record and electronically signed by the Chairman.

5. FINANCES (FEBRUARY – MONTH 11) (emailed 08.03.2021)

To receive the following finances for month 11 (February)

- Bank reconciliation as at 28.02.2021
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget.

6. EARMARKED RESERVES FOR 2020/2021 (attached)

To consider the proposed earmarked reserves as detailed in the attached report.

7. PUBLIC SECTOR DEPOSIT FUND (attached)

To consider the information provided by CCLA in respect of the investment into the Public Sector deposit fund and decide to remain in the investment or to withdraw from the investment.

8. NALC/ALCA – MEMBERSHIP 2021/2022

For members to approve the annual subscription of £911.59

9. OPEN SPACES SOCIETY

To approve the renewal of membership to the Open Spaces Society at a cost of £45.00 for 1 year.

Paulton Parish Council has been a member since 1998. The Open spaces Society work to defend and protect public access to Village Greens, Common Land and Right of Ways. Membership gives the Council access to case officers who can help to advise us on the protection and management of our open spaces and Public Rights of Way (PROWs)

Further information on the Public Space Society can be found on their website www.oss.org.uk

10. ANNUAL MEETING OF THE COUNCIL

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 was amended to allow Parish Councils to hold meetings remotely from the 4th April 2020. The legislation permitting this expires on the 7th May 2021. Early indications are that this is unlikely to be extended.

Parish Councils are being advised to conclude any urgent business before the 7th May 2021 to enable it to be dealt with remotely as it is unknown when face to face meetings can definitely continue.

Local Government Act 1972 legislation states that the Annual meeting **must** take place in May. The Clerk recommends that the Council approve to hold the Annual Meeting of the Council remotely on the **4th May 2021 at 7pm** to ensure we comply with legislation.

11. ANNUAL ASSEMBLY OF THE ELECTORS

To decide on how to proceed with the Annual Assembly of the electors. The meeting must be held between the 1st March and 1st June.

12. SCHEDULE OF MEETINGS 2020/2021 (attached)

To note the attached schedule of meetings.

Please note that the meetings scheduled are in line with the current committee structures and frequency of meetings as set out in the current terms of reference. A review of the committees will take place within the Operation and Organisational review, the terms of reference are reviewed at the Annual Meeting and therefore may be subject to review.

13. COMMITTEE MEMBERSHIP

To note that Councillor G Garlick has joined the Paulton Community Pool Management Committee

14. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 13th April 2021.

15. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters

16. RENT FOR CEMETERY LODGE (attached)

To consider the attached report.