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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, H Warren and R Wollacott.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 16<sup>th</sup> February 2021** at 7pm.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/81942921629?pwd=UzBFWFfiQ2d5VHNiYnVBVlJDRlJZQT09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "chall".

Carol Hall, Parish Clerk

**THIS MEETING MAY BE FILMED OR RECORDED**

**AGENDA**

1. **ELECTION OF VICE-CHAIRMAN**

Following the resignation of Council H Howson:

- (i) To decide if the council wishes to appoint a Vice-Chairman for the ensuing municipal year.
- (ii) If (i) approved, to elect a Vice-Chairman for the ensuing municipal year.

(The Council *may* appoint a Vice-Chairman but does not have to do so. However, if it does, he/she will be required to formally subscribe a Declaration of Acceptance of that office.)

2. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 19<sup>th</sup> January 2021 are approved as a correct record and electronically signed by the Chairman.

6. CHAIRMANS REPORT

Following several comments from many Councillors, the Chairman would like to remind Councillors of the expected conduct at meetings and the rules of debate.

7. FINANCES (JANUARY – MONTH 10) (emailed 08.02.2021)

To receive the following finances for month 10 (January)

- Bank reconciliation as at 31.01.2021
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget.

8. REQUEST FROM THE AUDIT COMMITTEE

- I. Following the Audit Committee meeting on the 14<sup>th</sup> January it is recommended that the appointment of the Council's Internal Auditors for 2021/2022 to the full Council is approved.
- II. It was highlighted during the Audit Committee meeting that most of the items on the agenda required referral to the full Council, therefore it is recommended that the Audit committee is disbanded.

9. PRECEPT LEAFLET 2020/2021 (attached)

For members to approve the precept leaflet for 2021/2022

Members will be aware that the Parish Council has a legal obligation to provide information regarding the precept and the information must be supplied "when a billing authority serves a notice". All Council Tax and Business Rates bills for 2022/22 will carry a message on the back directing residents to view these leaflets online at [www.bathnes.gov.uk/ctaxguide](http://www.bathnes.gov.uk/ctaxguide).

The precept leaflet will be included in the Paulton Magazine and will therefore reduce cost of printing and delivery. The approximate cost of the precept leaflet will be £140, this includes an additional 50 leaflets to be printed separately. The cost for the delivery will be a proportion of the Magazine delivery cost.

10. COMMUNITY GRANT AWARDS 2020/2021 (attached)

Several of the Grants approved for 2020/2021 have not been drawn down. Each organisation has been contacted to understand if their requirements have changed because of COVID-19. The attached report provides further information.

To consider requests from the following organisations to earmark the award made in 2020/2021 to draw down when required in 2021/2022:

- I. Bath Area Play Project – Grant Award £500
- II. Paulton Amateur Dramatics – Grant Award £250
- III. Purnell Sports FC – Grant Award £600

11. CIL MONEY CONSULTATION

To approve the next steps following the result of the CIL money consultation.

The consultation received 321 votes as follows:

- 248 votes for the restoration of the Terminus bridge
- 31 votes for improved access to the Wallenge play area
- 24 votes for Christmas lights
- 18 votes for improvements to the Purnells Memorial garden

It is recommended by the Clerk that contact is made with the Somersetshire Coal Canal Society to understand the programme of works and the required release of funds to proceed with the works.

12. PAULTON PARISH COUNCIL LOGO (attached)

It was agreed at the full Council meeting on the 23<sup>rd</sup> June 2020 that the Council would consider a new logo designed by the young people of Paulton. Cllr G Johnson has prepared a poster/article for approval to include in the Paulton Magazine and on Social media. It has been suggested that there is a prize to incentivise young people to get involved, this would also need approval.

13. YOUTH CONNECT (attached)

To approve the renewal of the Youth Connect contract for 2021/2022

Delivery of the Youth Connect service has been significantly disrupted throughout 2020 due to COVID-19 restrictions. Attached is the most recent quarterly report of the activities that have taken place.

14. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 16<sup>th</sup> March 2021.

15. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

16. REQUEST FROM THE HUB MANAGEMENT COMMITTEE (attached)

To consider the attached request from the Hub Management Committee.

17. REQUEST FROM THE STAFFING COMMITTEE (attached)

To consider a request from the Staffing Committee to approve an Operation and Organisational review for Paulton Parish Council as detailed in the attachment.