



Parish Clerk: Carol Hall
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To: - Members of the Hub Management committee: Councillors T Bridgeman, D Garlick, G Garlick, L Hardman, A Lyons, A Meaton, L Quinn, P McSherry and H Warren.

You are summoned to attend a meeting of the **Paulton Hub Management Committee** to be held via video conference on **Tuesday 19th January 2020 at 6.00pm**. The Agenda for the meeting appears below.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/84944041039?pwd=RVdmQlZpbDloZ2U1UDlrUkJkaithQT09>

A handwritten signature in cursive script, appearing to read 'Carol Hall', is enclosed in a light grey rectangular box.

Carol Hall, Parish Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Hub Management committee meeting held on 16th December 2020 are electronically approved as a correct record and signed by the Chairman.

5. UPDATE FROM THE HUB ADMIN ASSISTANT (attached)

To receive and note the attached update from Hillary Oram.

6. EVENT PLAN (attached)

To note the attached event plan which was put together following the meeting on the 16th December.

7. CAFÉ FURNITURE

To consider how to proceed with the café furniture. A complaint has been submitted to the manufacturer regarding the collapsing of a chair. The factory has confirmed the weight capacity is 100kg for the chairs, they will replace 4 chairs but will not agree a refund.

8. HUB THINKPADS

To note that following the resolution made at the Parish Council Meeting on the 6th November 2020, the Clerk, RFO, Councillors G Garlick and A Lyons have agreed to lend the Paulton Infant School six of the Thinkpads that we currently have working. There are 2 further Thinkpads that we are trying to unlock and have contacted Paulton Junior School.

9. FLOORING

Contact has been made with KJ Carpets, a message was received on the 17th December to confirm I would receive an email shortly, this has still not been received. The balance for the flooring therefore remains outstanding awaiting a resolution and invoice.

10. DATE OF THE NEXT MEETING

The next scheduled meeting for the Hub Committee is the **23rd February 2021** at 6pm.

11. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

12. REQUEST FROM THE CAFÉ TENANT (attached)

To consider the attached request from the café tenant.