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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn and H Warren.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 20<sup>th</sup> October 2020** at 7pm.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/86705479975?pwd=ajlScIRpUGdvbFZqUUV6aXhvc3krZz09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "chall".

Carol Hall, Parish Clerk

**THIS MEETING MAY BE FILMED OR RECORDED**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 22<sup>nd</sup> September 2020 are approved as a correct record and electronically signed by the Chairman.

5. FINANCES (SEPTEMBER – MONTH 6)

To receive the following finances for month 6 (September)

- Bank reconciliation as at 30.09.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

6. ANNUAL RETURN OF THE EXTERNAL AUDIT 2019/2020 (Attached)

Annual Return for the year ended 31 March 2020 –The Annual Return has been audited and advertised, no matters have been raised giving cause for concern and all relevant legislation and regulatory requirements have been met.

7. REQUEST FROM THE PAULTON SWIMMING POOLS CHARITY TRUSTEES (Attached)

Following a meeting of the Trustees it has been requested for the Parish Council to pay the cost of an Anti-Vandal temporary drying room. The facility has been in place since the 1<sup>st</sup> September. The additional space supports the recommended social distancing and increases the number able to use the changing facilities. There is no current date planned for the removal of the facility.

8. CIL MONIES

To note that £1676.90 has been received from B&NES Council for a CIL payment in respect of planning application 19/03632/FUL Plot adjacent to 77 Somerset way.

Paulton Parish Council now have a total of £12680.94 in CIL money.

Following the Parish Council meeting on the 22<sup>nd</sup> September 2020, Councillor G Johnson has secured funding to install bollards at the bottom of the steps from Ham Lane to Alexandra Park. As a result of the funding a decision is now required to keep the shortlist with the remaining 4 or add a 5<sup>th</sup> option. The next option with the highest points was additional dog poo bins.

9. REMEMBRANCE SUNDAY 8<sup>th</sup> NOVEMBER

To approve the booking of a professional person to live stream the Remembrance Sunday memorial service at a cost of £100 plus expenses of approximately £20.

Please note this would usually be approved by the Event Committee however due to the scheduled meeting dates there is insufficient time prior to the event. The cost is within budget.

10. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 24<sup>th</sup> November 2020.

11. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to progress a confidential staffing matter.

12. REQUEST FROM THE STAFFING COMMITTEE

To approve a request from the staffing committee to agree overtime as noted in the attached document.

To approve the proposed pay reviews for the 2 members of staff noted in the attachment.